

RDRS Bangladesh
Personal Development Plan
 (To be completed and discussed with Line Manager)

Name & Employee Code: _____

Designation: _____

Project/Sector: _____

Appraisal Period: From: ___/___/_____ To: ___/___/_____

Development Areas to be addressed (development needs)	Action Plan to address these areas (development options)	Dates and responsibilities

Signature of employee _____

Name & Signature of Supervisor _____

Date: _____

Date: _____